

**COVID-19 Guidelines for Indoor Sunday Morning Worship Services**  
**Effective October 4, 2020**  
**Revised February 23, 2021**

**Sunday Morning Worship**

**Worship Time: 10 am** – the service is live-streamed for those who are at home.

**Prior to the Service:**

Everyone attending worship is asked to self-assess their health before arriving at church, even if you have received the Covid-19 vaccine or have recovered from Covid-19.

1. Have you had any symptoms of Covid-19 in the past 14 days such as fever, cough, shortness of breath, fatigue, muscle or body aches, headaches, new loss of taste or smell, sore throat?
2. Have you tested positive for Covid-19 in the past 14 days?
3. Have you been in close contact with someone with Covid-19 symptoms in the past 14 days?

**If you answer “yes” to any of the questions, we ask that you do not come to church today.**

**Entering the Church Building:**

- The church building will be open 30 minutes before worship.
- Everyone entering the building must wear a mask or face covering that completely covers the nose and mouth, even if you have received the Covid-19 vaccine or have recovered from Covid-19. If you do not have one, masks are available at the entrances to the building.
- An usher/greeter will meet you and will check your attendance, confirm contact information, and affirm that you completed the health self-assessment on a list of church members and friends. This attendance list is for contact tracing purposes only and will not be used for any other purposes.
- Visitors are asked to complete a Health Self-Assessment Form (see below).
- Please maintain 6 feet between groups.
- The usher/greeter will direct you to go into the Sanctuary. Please sit in a marked pew, maintaining 6 feet of social distancing from others.
- If you would like to give an offering, there are offering boxes in the front of the Sanctuary on both sides of the building. Otherwise, you may give online at [fpcbatavia.org](http://fpcbatavia.org) or by mailing a check to the church office.

## **Worship Notes:**

- ❖ The Pastor will speak from the center of the top step in the Chancel without a mask, from a distance of more than 12 feet from the congregation.
- ❖ When we have a vocalist, he/she will sing from the Chancel or from the balcony without a mask at a distance of more than 12 feet from the congregation.
- ❖ Instrumentalists will be either in the Chancel or on the main floor of the Sanctuary, maintaining 6 feet of social distancing.

## **Leaving the Church Building:**

At the conclusion of the service, please leave the church maintaining 6 feet between groups. Please do not linger or gather to talk inside the building.

## **Please note:**

During this time, we will:

- wear masks throughout the service,
- provide masks for those that do not have them,
- practice 6 feet of social distancing,
- use hand sanitizer or wash our hands often.
- have the doors and windows open, weather permitting, to keep the air moving (no fans will be turned on)
- have our children remain in the Sanctuary for the entire service with service activity kits.
- celebrate Communion by bringing our own elements from home or receiving pre-packaged elements at church.

Out of love and care of our neighbors during this time, we will not:

- shake hands,
- share the peace,
- visit with our neighbors by getting close to them,
- have lay readers,
- sing as a congregation,
- have unison readings,
- have Children's Time or Godly Play (the Playground area is closed),
- have an offering collected during the service, but we will have boxes in the Sanctuary for you to leave your offering prior to the service,
- have bulletins, Bibles, hymnals, pew envelopes or pens,
- have choirs,
- pass microphones around,
- have dramatic readings,
- linger to talk inside,
- have coffee hour,
- have Adult Sunday School.

**Other COVID-19 Precautions:**

- **70-100** people will be seated on the main floor of the Sanctuary. **50-80** people will sit in the balcony if the balcony is opened.
- **Hand sanitizer stations** will be provided and located throughout the building.
- **Restroom Use – for emergency use only:** Please use the ADA-compliant restroom adjacent to the chapel on Sunday mornings. Each person/family will follow the posted cleaning procedure after using the restroom.
- **Signs** are posted in the building according to CDC recommendations with reminders of Covid symptoms, proper hygiene, social distancing, use of PPE, cleaning and disinfecting protocols.

**No wedding or funeral services will be scheduled in the church building at this time.**

**This Plan is subject to future revisions; any future revisions shall contain an effective date and all persons shall adhere to said revisions as of the stated effective date.**

**Health Self-Assessment Form – Please fill out one per family group**

Name(s) 1. \_\_\_\_\_ Phone \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_  
4. \_\_\_\_\_

1. Have you had any symptoms of Covid-19 in the past 14 days such as fever, cough, shortness of breath, fatigue, muscle or body aches, headaches, new loss of taste or smell, sore throat?

- 1. Yes\_\_\_\_ No\_\_\_\_
- 2. Yes\_\_\_\_ No\_\_\_\_
- 3. Yes\_\_\_\_ No\_\_\_\_
- 4. Yes\_\_\_\_ No\_\_\_\_

2. Have you tested positive for Covid-19 in the past 14 days?

- 1. Yes\_\_\_\_ No\_\_\_\_
- 2. Yes\_\_\_\_ No\_\_\_\_
- 3. Yes\_\_\_\_ No\_\_\_\_
- 4. Yes\_\_\_\_ No\_\_\_\_

3. Have you been in close contact with someone with Covid-19 symptoms in the past 14 days?

- 1. Yes\_\_\_\_ No\_\_\_\_
- 2. Yes\_\_\_\_ No\_\_\_\_
- 3. Yes\_\_\_\_ No\_\_\_\_
- 4. Yes\_\_\_\_ No\_\_\_\_

**If you or anyone else in your family group answer “yes” to any of the questions, we ask that you do not come into church today.**

Contact information is for contact tracing only and will it not be used for any other purposes.